

# PRIVACY POLICY

## 1. Introduction

This Privacy Policy outlines how we collect, use, and store your personal information in accordance with the Swiss Federal Act on Data Protection (FADP) and, where applicable, the EU General Data Protection Regulation (GDPR).

## 2. Data Controller

The data controller responsible for processing your data is:

CometX – Come and Meet Expats

Untere Vogelsangstrasse 193

8400 Winterthur

info@cometx.ch

## 3. What Data We Collect

We may collect and process the following types of personal data:

- Name
- Email address
- Billing address and payment details (for ticket purchases)
- Other information provided in the application form such as nationality, field of expertise (or interest), institution or position.
- Any information voluntarily submitted (e.g., speaker applications).

## 4. Purpose of Data Processing

Your personal data filled in the registration form for events is processed for the following purposes:

- To manage ticket purchases and attendance
- To communicate event-related information (e.g., schedule updates, venue changes)
- To handle inquiries, including speaker applications
- To manage your newsletter subscription and sending you the newsletter, if opted in

Your personal data provided through the newsletter form is processed exclusively for managing your subscription and sending you the newsletter.

## 5. Newsletter Subscription

You can unsubscribe at any time via the unsubscribe link in each newsletter or by contacting us directly.

## 6. Legal Basis for Processing

Data is processed on the basis of your consent (e.g., for sending newsletters), the necessity of fulfilling a contract (e.g., processing ticket purchases), and/or our legitimate interests (e.g., improving our services).

## 7. Data Sharing

We do not share your personal data with third parties unless it is required by law or necessary to provide our services (such as payment processing or use of IT systems). In that case, we

only use trusted service providers who are contractually obligated to process your data in accordance with applicable data protection laws.

### **8. Data Retention**

Personal data is retained only as long as necessary to fulfill the purposes described above, or as required by legal obligations.

### **9. Data Security**

We take appropriate technical and organizational measures to protect your data against unauthorized access, loss, or misuse.

### **10. Your Rights**

You have the right to request access to your personal data, as well as to request correction or deletion of your data. You also have the right to request restriction of processing or to object to the processing.

If processing is based on your consent, you may withdraw your consent at any time.

If you believe your rights have been violated, you have the right to lodge a complaint with the Swiss Federal Data Protection and Information Commissioner (<https://www.edoeb.admin.ch/en/contact>).

### **11. Contact**

For any questions or to exercise your data protection rights, please contact us at: [info@cometx.ch](mailto:info@cometx.ch)

### **12. Updates**

We may update this Privacy Policy from time to time. The latest version will always be available on our website.